



9-17-2020

Dear Valued Customers,

I want to thank you for your patronage of Joyce/Dayton and assure you of our commitment to the continued supply of Screw Jacks and Linear Actuators through this unprecedented health crisis.

Please allow me a moment to share the steps we are taking to minimize the spread of COVID-19 within our facilities and ensure business continuity.

Based on direction from the Centers for Disease Control (CDC) and World Health Organization (WHO), early in the crisis, we started a campaign to reinforce the importance of good hygiene practices in the workplace.

- We have significantly "reduced" all domestic and international business travel and travel between our facilities for our employees. In our corporate office, we have transitioned "100%" of our workforce to a "work-from-home" status.
- In our manufacturing facilities, we eliminated sales and vendor visits, encouraged minimal close contact, and increased decontamination of high contact common areas.
- We continue to work closely with our supply chain to monitor and ensure an uninterrupted supply of raw materials and components.

Over the past several months, we have all learned that COVID-19 is an ever-changing landscape and Joyce/Dayton's response will continue to evolve accordingly.

We want to thank all the families who have people serving in the Public Health & Human Services sectors for their efforts to contain this outbreak to manageable levels.

On behalf of all Joyce employees, thank you again for your business and best wishes for good health for you and your families.

Sincerely,

Michael Harris, CEO  
Joyce/Dayton Corp.